

MID-AMERICA
COLLEGE
OF FUNERAL SERVICE
The Millnet Group
TRANSFER GUIDE

Dallas Institute of Funeral Service Associate of Applied Science Degree in Funeral Service				Mid-America College of Funeral Service Bachelor of Science in Funeral Service Management			
GENERAL EDUCATION/LIBERAL ARTS							
Course #	Course Description	Semester Hours	Quarter Hours	Course #	Course Description	Semester Hours	Quarter Hours
ENG 105	English Composition	3.33	5	ENG 110	General Education/Open Elective English Grammar and Composition	3.33	5
HIS 101	U.S. History before 1877	3.33	5	HIS 110	General Education/Open Elective United States History through 1877	2.67	4
HIS 102	U.S. History since 1877	3.33	5	HIS 120	General Education/Open Elective United States History since 1877	2.67	4
MGT 105	College Mathematics	3.33	5	MAT 110	General Education/Open Elective Business Mathematics	3.33	5
PSY 105	General Psychology	3.33	5	PSY 120	General Education/Open Elective Introduction to Psychology	3.33	5
				BUS 120	General Education/Open Elective Introduction to Business	3.33	5
				SCI 111	General Education/Open Elective Fundamentals of Science	3.33	5
				SCI 122	General Education/Open Elective Introduction to Pathology and Anatomy	3.33	5
				SOC 110	General Education/Open Elective Introduction to Sociology	3.33	5
				ENG 120	General Education/Open Elective Advanced Composition and Usage	3.33	5
		16.65	25			32.00	48

PROFESSIONAL/TECHNICAL: FUNERAL CORE							
Course #	Course Description	Semester Hours	Quarter Hours	Course #	Course Description	Semester Hours	Quarter Hours
FS 101	Funeral Service Ethics	0.67	1	BIO 131	Anatomical Framework and Cardiovascular System	2.67	4
FS 102	History of Funeral Service	1.33	2	BIO 242	Study of Body Organ Systems	2.67	4
FS 104	Business Law	2.67	4	EMB 131	Embalming Theory	2.67	4
FS 112	Speech Communications	1.33	2	EMB 242/EMB 242L	Embalming Practicum and Clinicals	2.67	4
FS 122	Written Communications	1.33	2	SCI 251	Restorative Art Theory	2.67	4
FS 132	Counseling	1.33	2	SCI 262/SCI 262L	Restorative Art Practicum and Clinicals	2.00	3
FS 142	Funeral Service Law	1.33	2	BIO 240	Microbiology	2.67	4
FS 152	Funeral Service Sociology	1.33	2	BIO 230	Pathology	3.33	5
FS 202	Psychology of Grief	1.33	2	CHE 251	Inorganic Chemistry	2.00	3
FS 301	State Funeral Service Law	0.67	1	CHE 262	Organic Chemistry	2.00	3
FSM 103	Small Business Management I	2.00	3	PRT 269	Professional Portfolio	1.33	2
FSM 104	Basic Accounting	2.67	4	BM 535	Accounting	3.33	5
FSM 112	Funeral Service Administration	1.33	2	ADM 241	Funeral Directing	3.33	5
FSM 203	Funeral Service Management	2.00	3	ADM 252	Funeral Service Merchandising	2.00	3
FSM 213	Small Business Management II	2.00	3	ADM 263	Funeral Service Marketing & Operations	2.00	3
FSM 303	Funeral Service Merchandise	2.00	3	SBM 130	Small Business Management	2.67	4
FSM 402	Funeral Directing	1.33	2	COM 130	Communications	2.67	4
FSM 411	Capstone Review - Arts	0.67	1	CAP 269	Capstone Review	2.00	3
FSS 102	Human Anatomy I	1.33	2	HIS 130	History of Funeral Service	2.00	3
FSS 112	Chemistry I	1.33	2	SOC 240	Cremation and Burial Alternatives	2.67	4
FSS 122	Microbiology I	1.33	2	PSY 250	Funeral Service Psychology and Counseling	2.00	3
FSS 131	Restorative Art I	0.67	1	SOC 260	Sociology of Funeral Service	3.33	5
FSS 141	Pathology I	0.67	1	LAW 241	Business Law	2.00	3
FSS 201	Restorative Art II - Lab	0.67	1	LAW 242	Mortuary Law and Ethics	2.00	3
FSS 203	Human Anatomy II	2.00	3				
FSS 211	Embalming I	0.67	1				
FSS 213	Pathology II	2.00	3				
FSS 223	Chemistry II	2.00	3				
FSS 233	Restorative Art II	2.00	3				
FSS 242	Microbiology II	1.33	2				
FSS 301	Human Anatomy III	0.67	1				
FSS 303	Embalming II	2.00	3				
FSS 311	Embalming II - Lab	0.67	1				
FSS 321	Restorative Art III	0.67	1				
FSS 341	Restorative Art III - Lab	0.67	1				
FSS 402	Embalming III	1.33	2				
FSS 411	Capstone Review - Sciences	0.67	1				
		56.65	75			58.67	88

Remaining Bachelor of Science in Funeral Service Management Requirements at Mid-America College of Funeral Service							
CORE COURSES							
Course #	Course Description	Semester Hours	Quarter Hours	Course #	Course Description	Semester Hours	Quarter Hours
BFS 310	Thanatology	3.33	5				
BFS 320	Experiencing World Religion	3.33	5				
BFS 330	Intercultural Appreciation for Funeral Service	3.33	5				
BFS 340	Workplace Communications	3.33	5				
BFS 350	Hospitality and Event Planning for Funeral Service	2.67	4				
BFS 360	Entrepreneurship	3.33	5				
BFS 370	Marketing Funeral Service	3.33	5				
BFS 380	Fundamentals of Preneed Sales	3.33	5				
BFS 390	Stress Management	3.33	5				
						29.33	44

ELECTIVES							
Course #	Course Description	Semester Hours	Quarter Hours	Course #	Course Description	Semester Hours	Quarter Hours
				FIN 310	Open Elective Essentials of Corporate Finance	2.67	4
				GBC 310	Open Elective Changing Landscapes in Green Funeral Service	2.67	4
				HRM 310	Open Elective Human Relations	2.67	4
				HRM 320	Open Elective Human Resource Management	2.67	4
				MGT 410	Open Elective Applying Leadership Principles	2.67	4
				MGT 420	Open Elective Choosing Success	2.67	4
				MGT 430	Open Elective Conflict Management and Negotiation	2.67	4
				MGT 440	Open Elective Life-Span Development	2.67	4
				MGT 450	Open Elective Organizational Behavior	2.67	4
				MGT 460	Open Elective Interpersonal Conflict	2.67	4
				BFS 311	Open Elective Applied Thanatology	3.33	5
				BFS 315	Open Elective Death Companionship	3.33	5
				BFS 316	Open Elective Applied Death Companionship	3.33	5
		0.00	0			36.66	55
Total Transfer Credits		73.30	100	Minimum Credits Required		120.00	180

Total Credit Hours Required to Complete Bachelor of Science in Funeral Service Management at Mid-America College of Funeral Service

Transfer of Credit

- Transfer credit may be awarded for courses successfully completed with an earned grade of C or better
- Students may transfer a maximum of 136 lower division quarter credit hours
 - Lower division courses taken that are similar in content to Mid-America College of Funeral Service required courses, as determined by the appropriate Mid-America College of Funeral Service office, do not need to be retaken
- Students may transfer a maximum of 12 upper division elective quarter credit hours

Criteria to Enroll into the Bachelor Degree

- To be considered for the BFSM program a student must have completed the following criteria prior to enrollment:
 - An Associate Degree in Funeral Service from an ABSFE accredited college AND
 - Passed both sections of the National Board Examination (NBE) OR is a licensed Funeral Director/Embalmer in their state

Bachelor Degree Requirements

- The following are requirements for the Bachelor of Science in Funeral Service Management degree
- Complete a minimum of 180 quarter credit hours or 120 semester credit hours towards graduation
 - Complete the requirements of the Bachelor of Science in Funeral Service Management program core courses
 - Upper division core courses are required (44 quarter credit hours)
 - A minimum of 45 general education and/or liberal art quarter hour credits are required